At Enfys Hapus Nursery we believe that we have a strong partnership with our parents and an open door policy to discuss any matters arising (if applicable).

In the unlikely event that a parent starts to act in an aggressive or abusive way at the nursery, our policy is to:

* Direct the parent away from the children and into a private area such as the office (where appropriate)
* Ensure that a second member of staff is in attendance, where possible, whilst continuing to ensure the safe supervision of the children
* Act in a calm and professional way, ask the parent to calm down and make it clear that we do not tolerate aggressive or abusive language or behaviour
* Contact the police if the behaviour escalates
* Once the parent calms down, the member of staff will then listen to their concerns and respond appropriately
* An incident form will be completed detailing the time, reason and action taken
* Management will provide any support and reassurance that staff may need following the experience and seek further support where necessary
* Management will also signpost parents to further support where applicable
* Staff will protect the privacy of the children in our care and ensure that information regarding the incident is kept confidentially.

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| This policy was adopted on | Signed on behalf of the nursery | Date for review |
| *12 June 2018* | *Danielle O’Sullivan* | *On or before 12 June 2019* |